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copy to be given to
ADGM

ADGM.
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11.5.10



GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.E(NG)I-2009/CR/2

The General Manager(P)
Western Railway,
Mumbai.



New Delhi dated 30/04/2010

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Sub:- Maintenance and preparation of Annual Performance Appraisal Reports- Communication of all entries for fairness and transparency in public administration.

Ref :-CPO(A)/Western Railway's letter No.EP 246/0 Vol.IV dated 07.04.2010.

In reference to the above, it is hereby clarified that instructions issued vide Board's letter No. 2009/SCC/3/6 dated 18.08.2009 laying down the procedure for maintenance and preparation of Annual Performance Appraisal Reports (APAR) and communication of all entries recorded in APAR for fairness and transparency in public administration etc., are applicable mutatis mutandis in the case of non-gazetted staff also. Railway may please ensure compliance of the same.

Please acknowledge receipt.


(M.K. Meena)

Deputy Director Estt.(N)
Railway Board.

RWF

Copy to: The General Managers (P)/All Zonal Railways and Production Units for information and compliance.