

**Rail Wheel Factory**

No. RWF/INSTRN./03

09.12.15

**Sub : Integrated Quality Management System.**

\*\*\*

While examining the list of qualified Auditors of RWF, it is seen that at present there is only one Lead Auditor for OSHAS 18001. CPO, in consultation with all departmental heads, should work out a training plan for training all JAG and above officers as Lead Auditors for ISO 9001, ISO 14000 and OSHAS 18001.

It is also seen that internal audits are being done at quite junior level. Internal audit for each work area should be conducted at least once in a year by an officer in JAG or above.

CME.

CPO, CME/Plg.

*[Handwritten signature]*  
10/12/15

*[Handwritten signature]*  
GM.

*d/c*  
Recd. on 9.12.15  
*[Handwritten signature]*  
Amel/H