

RAIL WHEEL FACTORY, BANGALORE – 560064

(Ministry of Railways)

WEBSITE: www.rwf.indianrailways.gov.in

No.RWF/NG-9/286

Date: 07.06.2019

NOTIFICATION

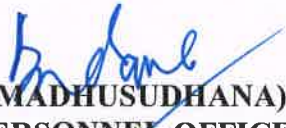
**RE-ENGAGEMENT OF RETIRED EMPLOYEES AGAINST THE VACANT
NON GAZETTED POSTS OF STENOGRAPHERS/PRIVATE SECRETARIES**

Closing Date & Time for receipt of applications	21.06.2019 @ 16.50 hrs
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1.0	It is proposed to hire retired Stenographers/Private Secretaries/Personnel Assistants in RAIL WHEEL FACTORY, Yelahanka, Bangalore-560 064, by re-engagement of employees retired from Central Government/State Government service in the capacity of Private Secretary/Personnel Assistant/Stenographer or similar capacity in terms of Railway Board's letter No.2018/Transf.Cell/Mech/Contractual staff dated 03.07.2018.							
	<table border="1"> <thead> <tr> <th>SL. No.</th> <th>Name of the Post</th> <th>No. of Vacancies</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Executive Assistant</td> <td>10</td> </tr> </tbody> </table>		SL. No.	Name of the Post	No. of Vacancies	1.	Executive Assistant	10
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1.	Executive Assistant	10						
2.0	<u>ELIGIBILITY CRITERIA:</u>							
2.1	Age Limit	Up to 65 years of age						
2.2	Validity of the scheme	Up to 01.12.2019						
3.0	Only the retired Central/State Government Employees from the category indicated at Para 1.0 above are eligible to apply.							
4.1	The re-engagement shall be strictly upto 01.12.2019 or upto the age of 65 years or till filling up of the posts through other modes which ever is earlier.							
4.2	The Administration reserves the right to terminate the services of the re-engaged retired employees at any time, in case their work or conduct is found to be unsatisfactory or even in any administrative exigencies. The decision of RWF Administration in this regard shall be final.							
4.3	The employees who were Removed/Dismissed/Compulsory Retired as a result of disciplinary action or under Age review are not eligible for re-engagement.							
4.4	Monthly remuneration of a retired employee being re-engaged will be determined by reducing pension from his/her last pay drawn. (i.e., Basic Pay + D.A)							
4.5	The re-engaged retired employees are not entitled for any other benefit or any other facilities except monthly fixed remuneration.							
4.6	The re-engaged retired employee will not be eligible for any kind of leave like (CL, LAP, LHAP etc.). For absence, if any, appropriate deduction will be made from the monthly remuneration.							
4.7	The retired employee shall execute an agreement to abide by all the terms and conditions of the re-engagement.							
4.8	Re-engagement of retired employees shall be subject to prescribed medical fitness for the category in which they are re-engaged.							
4.9	Suitability/Competency of the applicant will be adjudged by a committee of Officers before their re-engagement and only those candidates found suitable will be considered for re-engagement.							

K. S. Srinivasan

4.10	The duty hours of the re-engaged retired employees, would be as prescribed by this administration from time to time.
4.11	The Re-engaged retired employees shall be discharged immediately on joining of selected candidate from RRBs. Their services can also be discharged at any point of time without assigning any reason what so ever.
4.12	The re-engaged retired employee should maintain the confidentiality in the duties assigned to him/her during the re-engagement.
4.13	On re-engagement they will be designated as Executive Assistant. They will be assigned Ministerial duties or any other duties, as may be assigned to them from time to time
5.0	How to apply
5.1	Applications should be submitted in the prescribed format as per Annexure. It shall be filled in A-4 size paper.
5.2	The application format is also available for download in the RWF website www.rwf.indianrailways.gov.in
5.3	One passport size photograph should be pasted on the application form at the space specified.
5.4	Self-attested photocopies of the following documents should be enclosed:-
	(i) Service Certificate
	(ii) Pensioner Identity Card
	(iii) Pension Payment Order (PPO)
5.5	The applicants should bring all the original certificates when they are called to appear for assessment of suitability/competency.
6.0	The application should be sent along with the above enclosures, duly self attested. On top of the envelope “ Application for Re-engagement of Retired Employees ” should be written in Block letters and write the post for which applied. It should be addressed to the THE SENIOR PERSONNEL OFFICER-II RAIL WHEEL FACTORY YELAHANKA, BANGALORE – 560064 and sent by Registered post only so as to reach this office on or before the last date of receipt of applications or in the drop box kept in this office (Personnel Department, 2 nd Floor in Administrative Building, Contact Number : 080-28072604)
7.0	GENERAL INSTRUCTIONS TO RETIRED EMPLOYEES.
7.1	The final decision in the matters relating to eligibility, acceptance or rejection of the application, mode of selection, etc rests with this administration.
7.2	RWF Administration reserves the right to alter the stages of re-engagement process or cancel part or whole or the entire process at any stage without assigning any reason.
7.3	Incomplete applications, applications which are not in the prescribed proforma and applications without requisite enclosures will be rejected and no correspondence will be entertained.


(H.K MADHUSUDHANA)
SENIOR PERSONNEL OFFICER-II
for PRINICIPAL CHIEF PERSONNEL OFFICER

RAIL WHEEL FACTORY, YELAHANKA, BANGALORE 560 064

Notification No. RWF/NG-9/286 Dated 07.06.2019

Name of the retired employee (in capital letters)		Father's Name			
Address		Mobile Number	<i>Affix your recent passport photograph duly self attested.</i>		
		Aadhar Number			
Date of birth (dd/mm/yyyy) (as per Matriculation Certificate) (Self-attested photocopy of Matriculation Certificate to be enclosed)		Age (as on 01.06.2019)			
____/____/____		____ Years, ____ Months and ____ Days			
Date of retirement		Designation/Post at the time of retirement			
____/____/____					
Sex : (M/F)	Nationality :		Community : SC/ST/OBC/UR		
Emp. No	Whether worked in RWF/ other Railways/PUs/ other Government organisation		Pension Payment Order number		
	(Yes/No)				
Previous experience in the category applied for (Separate sheet duly signed can be attached)					
Sl. No.	Designation	Unit	Year		Remarks if any
			From	To	
Personal marks of identification (to be filled compulsorily)					
Self-attested photocopies of the documents enclosed or not-		Service Certificate	Pensioner Identity Card.	Pension Payment Order	
		(Yes/No)	(Yes/No)	(Yes/No)	

Declaration :-

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. If any information furnished is found to be incorrect or false at a later date, my application is liable to be rejected. Also, if it is found that at a later stage that my selection is found not valid by the RWF Administration for any reason, my services are liable to be terminated forthwith. I am also liable for necessary legal action to be taken by the RWF Administration, as deemed fit. I hereby declare that I will abide by all conditions stipulated for re-engagement in the notification and that I would maintain the confidentiality in the duties assigned to me during my re-engagement.

Place :
Date :

Signature :
Name :