

**RAIL WHEEL FACTORY**  
(Ministry of Railways)

General Manager's Office,  
(Personnel Branch)  
Yelahanka, Bangalore-64

No.RWF/AT-16/627/2016-17.

Dated: 14.11.2016

**NOTIFICATION**

**SUB: ENGAGEMENT OF ACT APPRENTICES- 2016-17 under Apprentice Act 1961.**

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Applications are invited from ITI candidates in relevant trades (NCTVT) who desire to undergo training as Act Apprentice at Rail Wheel Factory, Yelahanka, Bangalore-64.

- (i) The Application form can be downloaded from website at [www.rwf.indianrailways.gov.in](http://www.rwf.indianrailways.gov.in) and printed application form should be in the A4 size and relevant columns should be filled in with ball point pen.
- (ii) The candidates who have registered with local employment exchange falling in Karnataka and possessing valid/renewed employment exchange card are only eligible to apply.
- (iii) For the wards of Railway Employees such registration however will not be required and they are eligible to apply.
- (iv) The engagement of trainees will be made in the following designated trades.

Sl. No.	Designated Trades	Community reserved				Total No. Of Seats
		SC	ST	OBC	UR	
1	Fitter	13	06	23	43	85
2	Machinist	05	02	08	16	31
3	Mechanic (Motor Vehicle)	01	01	02	04	08
4	Turner	01	00	01	03	05
5	CNC Programming-cum-Operator. (COE Group)	03	02	06	12	23
6	Electrician	03	01	05	09	18
7	Electronic Mechanic	03	02	06	11	22
	Total	29	14	51	98	192

Reservation has been made as per extant reservation policy.

Note :- In case eligible trainees are not available in particular trade(s), this office can engage Apprentices in other located trades to fulfill the quota allotted at any point of time.

Similarly if there are no eligible SC/ST/OBC candidates available in any trade, the same will be made good in other trade groups.

**1.(A) Eligibility for Person with Disability: -**

3% of 192 seats i.e. 06 slots are reserved for Person with Disability (PWD) under the following physical standards as per the provisions of Schedule-II of Apprenticeship manual and Railway Board's letter No. E(MPP)2003/6/14 dated 09.12.2003.

### **Standards of physical fitness:-**

Only Loco motor or Cerebral palsy (OH) who suffers from not less than 40% of relevant disability and Hearing Handicapped having 60 **decibels** or more in the better ear in the conversational range of frequency and Visually Handicapped persons are eligible to apply.

The Persons with Disability (PWD) who wants to avail the benefit of reservation would have to submit a disability certificate issued by competent medical authority.

Low Vision:- "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

### **(B) Eligibility for Ex-Servicemen Quota :**

- i. Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time.
- ii. Children of Ex-Servicemen.
- iii. Children of serving Jawans.
- iv. Children of serving officers.
- v. Ex service men

Out of 192 slots, 3% of total number (i.e. 6 slots) of Apprentices to be trained are Reserved for Ex-Servicemen quota.

Armed Forces Personnel must submit Discharge Certificate and the children of Ex-Servicemen and children of Armed Forces Personnel must submit relevant certificate of his/her parents.

### **2. PRESCRIBED EDUCATIONAL AND TECHNICAL QUALIFICATION: -**

- a. General: Passed Matriculation Examination or 10<sup>th</sup> Class or its equivalent with minimum 50% (aggregate) marks.
- b. Technical: **Must possess ITI (NCTVT certificates only)** in any one of the designated trades specified above from a recognized Industrial Training Institute.
- c. Age Limits: As on 14.11.2016 must have completed 15 years and should not be more than 24 years. The upper age limit can be relaxed by 5 years in case of SC/ST candidates and 3 years in case of OBC candidates.
- d. Duration of Apprenticeship: Apprenticeship is for a period of one year for all the designated trades indicated above except for SI No.5 i.e, for the COE Group trade of CNC Programming-cum-operator for a period of six months.
- e. Rate of Stipend: During their one year/06 months training they will be paid stipend of approximately Rs.9909/-or Rs.8808/- per month as the case may be.

### **3. MODE OF APPLICATION:**

- i. The applications in the prescribed proforma should be filled in the relevant columns with ball point pen in foolscap paper.
- ii. Candidates should affix one recent passport size color photograph on the application form in the space provided. Applications without photograph will be rejected. Two additional passport size photograph should be enclosed along with application form.

- iii. The applications must be accompanied by the **self attested** copies of relevant certificates (**Matric/SSLC, ITI, and caste**) in support of: -
  - (i) Date of Birth
  - (ii) Educational / Technical Qualification
  - (iii) **In case of SC/ST/OBC candidates, caste certificate issued by the appropriate Revenue Authority in the prescribed format notified, to be enclosed**
  - (iv) Persons with Disability (PWD) candidates should submit Disability Certificate issued by the competent Authority duly specifying the type and percentage of Disability.
- iv. Applications should be submitted in the proforma enclosed herewith and **application sent in any other form will not be accepted.**
- v. A postal order/Demand Draft of Rs.100/- as processing fee which is not refundable is to be enclosed with the application form. No fee is required to be paid by SC/ST/PWD/Women candidates. Applications not accompanied with processing fee, wherever required, will be summarily rejected.
- vi. The applicants should have registered with a local employment exchange falling in the state of Karnataka. A copy of the Employment Exchange card for having registered in the exchange, should also be enclosed with the application.
- vii. However for wards of Railway employees such registration with local employment exchange will not be required and there should be clear indication in application and on envelope that the candidate is ward of Railway employee. As a proof, candidate must enclose SERVICE CERTIFICATE/DECLARATION from the Railway employee which should be issued by the Gazetted Officer of the concerned unit.
- viii. Selected candidates will have to conform to the standards of Physical fitness, as prescribed for appointment as Trade Apprentices in the relevant trades. Medical standards will be relaxed for Persons with disability.
- ix. Candidates selected for Apprenticeship will not be allowed to withdraw from the course except for reasons which are beyond their control. In the case of those who wilfully absent themselves, their contract of apprenticeship will be terminated and the training cost of an amount equivalent to his/her three months last drawn stipend, shall be recoverable from such Apprentice or from his/her surety.

#### **4. Where to Submit the APPLICATION:**

The applications filled in all respects can either be dropped in the Box kept in the Office of the Chief Personnel Officer, Rail Wheel Factory, Yelahanka, Bangalore-64, on all the working days i.e. from Monday to Friday between 09.00 to 16.50 Hrs and Saturday between 09.00 to 12.20 hrs. or sent by REGISTERED POST only to the below mentioned address duly super scribing on the cover as **"Application for engagement as Act-Apprentices in Rail Wheel Factory"**.

The Chief Personnel Officer,  
Rail Wheel Factory,  
Yelahanka, Bangalore-64.

#### **5. Important Dates:**

1. The last date for submission of application : 13.12.2016
2. Display of list of selected candidates (Tentative) : 1<sup>st</sup> week of January
3. Date of Commencement of Training (Tentative) : April 2017.

## **6. MODE OF ENGAGEMENT:**

- I. The Engagement of Act Apprentices will be considered in favour of the candidates who have passed Matriculation or its equivalent with minimum 50% (aggregate) marks and ITI passed certificate in the relevant trade. The applications received with other than the prescribed educational qualifications will not be entertained.
- II. The selection of Act Apprentices will be made on the basis of merit list prepared based on the percentage of marks obtained by the candidate in Matriculation Examination or 10<sup>th</sup> Class or its equivalent with minimum 50% (aggregate) marks.
- III. In case of two candidates having the same marks, the candidate having older age shall be preferred. In case the dates of birth are also same, then the candidate who passed matriculation exam earlier shall be considered first.
- IV. The list of selected candidates will be displayed online at **[www.rwf.indianrailways.gov.in](http://www.rwf.indianrailways.gov.in)**.

## **7. CONDITIONS:**

- THE CANDIDATES WHOSE ITI RESULTS ARE AWAITED AS ON THE DATE OF NOTIFICATION ARE NOT ELIGIBLE TO APPLY.
- The selection of Act Apprentices is made based on the merit list prepared on the basis of minimum 50% (aggregate) marks obtained in Matriculation Examination or 10<sup>th</sup> Class or its equivalent.
- The candidates failed in ITI should not apply, in case any failed candidate is engaged un-noticed then he/she will be terminated from training without any further notice.
- The candidates attending this office for verification will not be given any TA/DA.
- No hostel facility will be provided and the selected candidates should make their own arrangements for stay during their training.
- Applicants except for the wards of Railway employees have to be registered with local Employment exchange falling in districts of Karnataka. However, **applicants not registered with local employment exchange will be rejected.**
- **THERE IS NO JOB ASSURANCE IN RAILWAYS TO AN APPRENTICE WHO COMPLETES THE APPRENTICESHIP SUCCESSFULLY AS PER RULE 8 OF APPRENTICESHIP RULE 1961 NOR SHALL IT BE OBLIGATORY ON THE PART OF THE APPRENTICE TO ACCEPT AN EMPLOYMENT UNDER THE EMPLOYER.**
- The candidates shall have to execute a contract of Apprenticeship under the Apprentices Act –1961 and if such candidate is minor his Guardian can execute the prescribed contract.
- The caste Certificate should be in the format prescribed by Government of India clearly indicating the subcaste against which candidate is applying and the sub-caste should appear in central Gazette of India, otherwise application will be rejected.

- The Apprentice who has completed the period of training will, on passing a test to be conducted by the National Council for Training in Vocational Trades to determine his proficiency in the designated trade in which he has served as an Apprentice, be given a certificate of proficiency in the trade by the National Council.
- If it is noticed by the Railway Administration that an applicant has furnished wrong information/fake certificates, the Railway Administration reserves the right to discharge the candidate/selected candidate at any stage without notice even after his selection to undergo training.
- The Apprentice shall abide by other Rules and Regulations framed by this administration from time to time.
- The application with insufficient address and without pin code will not be entertained.

**Note :**

- i. The decision of the Administration is final and binding in the engagement of candidates for training. If it is noticed by the Railway Administration that an applicant has furnished wrong information/fake certificates, the Railway Administration reserves the right to discharge the candidate/selected candidate at any stage without notice even after his selection to undergo training.
- ii. A check list has been enclosed with the application for self verification. It is the responsibility of the applicants to confirm themselves that they have fulfilled all the conditions stipulated in the notification before submitting the application.
- iii. No Correspondence will be entertained from the candidate nor from any Association in relation to the application nor any reply will be given by the Administration in this regard. Applications received after due date will not be entertained. Chief Personnel Officer/Rail Wheel Factory is not responsible for any delay in Postal Transit & wrong delivery of applications etc.
- iv. Utmost care will be taken while finalizing the list of eligible candidates. In case of any mistake by oversight the administration has the right to change it at any level and decision of administration is final.
- v. The entire process of engagement functions impartially, without fear or favour. There is no scope for influence or discretion. Hence, the rejected candidates will not be given any explanation. The short listed candidates will be informed about their selection through ordinary post and results will be exhibited on the notice board as well as RWF's website.
- vi. Candidates may contact this office for any updates relating to Apprentice training.

SENIOR PERSONNEL OFFICER  
for GENERAL MANAGER

**Copy forwarded to:**

1. Department of Employment and Training, Government of Karnataka, Koushalya Bhavan, Near Diary Circle, Bhanterghatta Road, Bangalore-29.
2. Industrial Training Institutes (as per the list attached).
3. Employment exchanges (as per the list attached)
4. Jt. Secretary, Staff Council/RWF/YNK.
5. The Zonal President, All India SC/ST Railway Employees Association/RWF/YNK.
6. The President, All India OBC Railway Employees Association/RWF/YNK.

**APPLICATION FOR THE POST OF ACT APPRENTICES (Ex.ITI)  
RAIL WHEEL FACTORY, YELAHANKA, BANGALORE - 560064**

No.RWF/AT-16/627/2016-17.

Dated: 14.11.2016

Please Tick in the appropriate Box:

Trade	Fitter	Machinist	Mechanic (Motor Vehicle)	Turner	CNC Program ming- cum- Operator. (COE Group)	Electrician	Electronic Mechanic
Category	UR	OBC	SC	ST	PH	Ex- Servicemen	
Sub-Caste							
Type of PH							

To,  
The Chief Personnel Officer,  
Rail Wheel Factory,  
Yelahanka,  
Bangalore - 560064

Please Paste  
recent passport  
size colour photo  
duly signed  
across by  
candidate

**FILL IN BLOCK LETTER**

1. Name in Full : \_\_\_\_\_
2. Father's Name/Husband : \_\_\_\_\_
3. Nationality : \_\_\_\_\_
4. Religion : \_\_\_\_\_
5. Date of birth in figures : \_\_\_\_\_
6. Address for Communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Contact No. with STD Code : 1. \_\_\_\_\_  
: 2. \_\_\_\_\_
8. Whether ward of Railway employee : Yes  No  
: Relationship with employee: \_\_\_\_\_



9. Caste whether belonging to

SC/ST/OBC : \_\_\_\_\_

(please mention Sub Caste)

10. Educational & Technical Qualification:

Qualification	Name of the Educational Institution	Name of the Board	Year Passed	Total Marks	Marks Obtained	Percentage of Marks
10 <sup>th</sup> STD						
ITI						

11. Two personal marks of Identification I) \_\_\_\_\_

ii) \_\_\_\_\_

12. Whether Registered with

Employment Exchange : : Yes  No

(Please Tick in the appropriate box)

If yes, registration number, place of Employment Exchange and date:

Registration Number \_\_\_\_\_

Place of Employment Exchange: \_\_\_\_\_ Date: \_\_\_\_\_

13. Postal Order/ Demand Draft Date & No. \_\_\_\_\_

14. DECLARATION :

I hereby declare that all the particulars furnished and the statements made in the application are true, complete and correct to the best of my knowledge and belief and also I understand that in the event of any information being found false or incorrect, my candidature / engagement is liable to be cancelled / terminated. I also understand that the training in the Railways under Act Apprentice – 1961 will be given only in the allotted trade and on the completion of the training there is no job assurance to me in the Railways. Hence, there is no any claim for an appointment.

**Left Thumb Impression of Applicant**

\_\_\_\_\_  
Signature of the Applicant

PLACE: \_\_\_\_\_

DATE : \_\_\_\_\_

**15. Mark (√) on the Check List Box for enclosures of certificates ( Yes / No )**

1	Marks list of 10th standard (Self Attested)	<b>Yes</b>	<b>No</b>
2	Proof of D.O.B. (Self Attested)	<b>Yes</b>	<b>No</b>
3	ITI Passed Certificate and Marks list (Self Attested)	<b>Yes</b>	<b>No</b>
4	Caste certificate (Self Attested)	<b>Yes</b>	<b>No</b>
5	Postal order/ Demand Draft of Rs.100/- enclosed	<b>Yes</b>	<b>No</b>
6	Candidates Signature on the application	<b>Yes</b>	<b>No</b>
7	Certificate in proof of belonging to :- 1 Persons with disability 2 Ward of Ex-Servicemen/Armed Forces Personnel 3. Ex. Servicemen	<b>Yes</b>	<b>No</b>
8	LTI of the candidate	<b>Yes</b>	<b>No</b>
9	Two Personal marks of identification	<b>Yes</b>	<b>No</b>
10	Registered with employment exchange (not required for ward of railway employee)	<b>Yes</b>	<b>No</b>
11	If ward of Railway employee, necessary certificate enclosed (Service Certificate of Employee and declaration of employee)	<b>Yes</b>	<b>No</b>

Note: If candidate has failed to enclose aforementioned documents, his/her application will be rejected

\_\_\_\_\_  
Signature of the Applicant



## CASTE CERTIFICATE

### Form of Certificate to be produced by a candidate belonging to Scheduled Caste/Scheduled Tribe

This is to certify that Shri/Smt\*/Kum\* .....

Son/Daughter of ..... Of .....

Village ..... in District ..... of the state/Union Territory/

Belongs to the caste Tribe which is recognized as a Scheduled Caste/Scheduled Tribe under

- ♦ The Constitution Scheduled Caste ,Order,1950
- ♦ The Constitution (Scheduled Tribe) Order, 1960
- ♦ The Constitution (Scheduled Tribes ) Union Territories) order 1951( As amended by the Scheduled

Castes and Scheduled Tribes lists

- ♦ The Constitution (Scheduled Castes Union Territories ,Order 1951( As amended by the Scheduled Castes and Scheduled Tribes lists (modification) Order 1956, the Bombay Re organization Act,1960,The Punjab Re-Organization Act 1966, The State of Himachal Pradesh Act,1970, The North Eastern Areas ( Re Organization) Act 1971 and The Scheduled Caste and Scheduled Tribes Order (Amendment) Act 1976
- ♦ The Constitution(Dadra and nagar Haveli) Scheduled Tribe (OR)
- ♦ The Constitution (Badra and Nagar Haveli ) Scheduled Caste
- ♦ The Constitution (Pondicherry) Scheduled Caste order 1964
- ♦ The Constitution (Scheduled Tribe) (Utter Pradesh) order 1967
- ♦ The Constitution (Goa,Deman & Diu) Scheduled Caste Order 1968
- ♦ The Constitution (Goa,Deman and Diu) Scheduled Tribe Order 1968
- ♦ The Constitution (Nagaland )Scheduled Tribes Order 1976
- ♦ The Constitution (Sikkam) Scheduled Castes order 1978
- ♦ The Constitution (Sikkam) Schedule Tribes order 1978.
- ♦ Applicable in the Caste of Schedule Castes ,Scheduled Tribes Persons who have migrated From One station /Union Territory Administration
- ♦ The Constitution (Skikkam)Schedule Castes order 1978

This certificate is issued on the basis of the Scheduled Caste/Schedule Tribe Certificate issued to

Shri/Smt/Kum .....Father/Mother of Sri/Smt/Kum

.....Of Village / town .....in

District /Division..... of the State/Union Territory \* .....

Belongs to the ..... Caste/Tribe which is recognized as a Scheduled Caste/Tribe\* in the

State/Union Territory\* ..... issued ..... by the (Name of

Prescribed authority) vide their no ..... Dated .....

Shri/Smt/Kum ..... And/or this/her\*family ordinarily reside(s)

in village/Town ..... of District/Division of the State/Union Territory of .....

**Place :**

**Date:**

**SIGNATURE**  
**Designation**  
**(with Seal of Office)**  
**(State/Union Territory)**

- ♦ Please delete the words which are not applicable.
- ♦ Please quote specific Presidential order
- ♦ Delete the Paragraph which is not applicable.

NOTE :The terms ordinarily reside(s) used here will have the same meaning as in a section 20 of the Representation of the Peoples Act 1950

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt/Kum .....  
son/daughter of..... village.....  
District/Division..... belongs to state ..... belongs to  
the .....community which is recognized as a backward class under,

- (i) Resolution No.12011/68/93-BCC(C) dated 10th Sept.1993 published in the Gazette of India Extraordinary Part-I Section No.186 dt 13.9.1993.
- (ii) Resolution No.12011/94-BCC dt 19.10.1994 published in the Gazette of India Extraordinary Part.I Sec.1, No.163 dated 20th Oct.1994.
- (iii) Resolution No.12011/7/95-BCC dt 24.3.1995, published in the Gazette of India Extraordinary Part.I, Sec.1 No.210 dated 25.5.1995.
- (iv) Resolution No.12011/44/96-BCC dt 6.12.1996 published in the Gazette of India Extraordinary Part.I Sec.1 No.210 dt 11.12.1996.

Shri..... and / or his family ordinarily reside(s)  
in the.....District/Division of the .....State  
..... This is also to certify that he / she does not belong to the persons /  
sections (Creamy Layer) mentioned in Col.3 of the Schedule to the Government of India,  
Department of Personnel and Training O.M.No.56012/22/93-Estt.(SCT) dated 8.9.1993.

**Date :**  
**Seal:**

**District Magistrate**  
**District Commissioner**

NB : (a) The term 'ordinarily' used here will have the same meaning as in Sec.20 of the Representation of the Peoples Act 1950.

(b) The authorities competent to issue caste certificate are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Extra Asst. Commissioner (Not below the rank of Ist class Stipendiary Magistrate ).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tahsildar and

(iv) Sub-Divisional Officer of the area where the Candidate and / or her/his family resides.