

From.

Place :

Date :

To.

The Chief Personnel Officer,
Rail Wheel Factory,
Yelahanka, Bangalore - 64.

Sir.

Sub: Claim of Composite Transfer Grant.
On retirement account.

Please find enclosed herewith claim of Composite Transfer Grant duly completed in all respects along with documentary proof and requesting for sanction of the same on retirement account. Since I shifted my personal belongings details as furnished in the enclosed application form.

Encl:

Thanking You

Yours Faithfully

Signature :

Name :

Design :

CLAIM OF COMPOSITE TRANSFER GRANT - RETIREMENT CASES

1. Name and Staff No. :
2. Disignation / Dept. :
3. Date of Appointment :
4. Date of Retirement :
5. Pay and scale at the time of Retirement : Rs.
6. Indicate option (in case of pre 1976 appointee) whether like to avail CTG as applicable to post 1976 appointee : Yes / No.
- 7.a) Whether availed VPU, if yes Please furnish Kit Pass & indicate whether car has been carried.
- b) If not availed kit pass, furnish full details of mode of transport used by Road, (Attach documentary Proof) :
8. Address before retirement. :
9. Present address to where have been shifted personal belongings :
10. Approx. distance from the previous place of residence to the present residence. : -----Kms.

I hereby declare that the information furnished above are true and correct.

Place :

Date :

Signature of the Claimant

Date:

The Chief Personnel Officer,
Rail Wheel Factory,
Yelahanka, Bangalore - 64.

Sub: Claim of Composite Transfer Grant.
On transfer account.

Please find enclosed herewith claim of Composite Transfer Grant duly completed in all respects and requesting for sanction of the same on transfer account having reported to RWF/YNK. Since I shifted my personal belongings details as furnished in the enclosed application form.

Encl:

Signature:

Name :

Staff No :

Design :

RAIL WHEEL FACTORY
(Indian Railways)

CLAIM OF COMPOSITE TRANSFER GRANT - TRANSFER CASES

1. Name and Staff No. :
2. Designation / Department :
3. Date of Appointment. :
4. Rate of pay and scale at the time of transfer. : Rs.
5. Indicate option (in case of pre 1976 Appointees) whether like to avail CTG as applicable to post 01.05.1976 appointees : Yes/No.
6. Indicate the Railway / station transferred from :
7. Date of reporting to RWF :
8. (a) Whether availed VPU if :
yes, please furnish Kit
Pass No. & indicate whether
Car has been carried
- (b) Whether availed advance :
Transfer Grant in the
Previous Rly./Unit, if
so, furnish details.
- (c) If not availed kit pass, :
furnish full details of
mode of transport used
by Road(attach documen-
tary proof)
9. Furnish the present address :
to where personal belongings
have been shifted.

I hereby declare that the information furnished above are true and correct to the best of my knowledge.(Submitted in duplicate).

Encl:

Place :

Date :

Signature of the Claimant

