

**RAIL WHEEL FACTORY
OFFICE OF THE CONTROLLER OF STORES**

PROFORMA FOR OFFER FORM FOR SUBMISSION OF MANUAL BID

Tenderers are advised to fill up the Offer Form properly as per instructions and conditions given in the tender documents, failing which their offer is liable to be ignored. Offer Form should be submitted in duplicate.

S No.	Item	Percentage	Unit Value
1	Tender No.		
2	Due for opening on		
3	Quotation No. and date		
4	Description of stores		
5	Drawing/specification no.		
6	Unit.		
7	Tendered quantity		
8	Quantity Offered		
9	Basic Rate Per Unit		
10	Discount % (if any)		
11	Packing Charge/ Unit.		
12	Rate/Unit including Packing Charges.		
13	Excise Duty (In % & in Rs.)		
14	Rate/Unit including Packing and E.D.		
15	Sales Tax : CST/VAT/ Karnataka ST (In % & in Rs.)		
16	Forwarding Charge/ Unit.		
17	Freight per Unit: (In Rs.)		
18	Insurance per Unit (In Rs.)		
19	Any other charge: (Please specify accurately)	i)	
		ii)	
		iii)	
20	All Inclusive Rate, for delivery at destination (In Rs.)		

21	Delivery Period		
22	Inspection		
23	Payment Terms		
24	Other Conditions, if any		
25	Name and mobile no. of the contact person		

AGREEMENT FORM

1. I/We hereby offer to supply to the Rail Wheel Factory, such of the goods specified in the Schedule of Requirements annexed to the tender documents upon the Indian Railway Standard Conditions of Contract and upon the terms of Instructions to Tenderers, General and Special Conditions of Tender, Schedule of Requirements and additional Special Conditions specified therein.
2. CERTIFIED that the tenderer is:
 - (a) A sole proprietorship firm and the person signing the tender is the Sole Proprietor/ Constituted attorney of the Sole Proprietor.
 - (b) A partnership firm and the person signing the Tender is Partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/virtue of the general power of attorney.
 - (c) A company and the person signing the tender is the constituted attorney of the company.
3. I/we have been authorised to sign this Agreement of behalf of the Company.
4. The offer shall remain valid for minimum 60 (Sixty) days from the date of opening of the tender.
5. The acceptance of this tender by Rail Wheel Factory shall constitute a binding contract between me/us and the President of India acting through the Controller of Stores, Rail Wheel Factory.

Yours truly,

Telephone No.....

Signature.....

FAX No.....

Name of the Person signing.....

Fax No.....

Address in full.....

E-mail ID.....

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- Notes:
1. Percentage column is to be filled wherever applicable, such as, for discount, taxes & duties, etc.
 2. In case multiple items are tendered/offered, for each item tenderer shall use this Form separately for each item.
 3. If packing charges are not subject to ED & ST, the same must be stated separately against Serial No.24.
 4. All columns must be filled and if any columns are not applicable, they should be marked as 'NIL'.
